

Environmental impact & Energy use statement.

Agenda for change policy.

Prepared by digiprint group.
July 2018



D I G I P R I N T

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We recognise that our operations have an effect on the local, regional and global environment.

Digiprint recognises that it has a responsibility to the environment beyond legal and regulatory requirements.

We are committed to reducing our environmental impact and continually improving our environmental performance as an integral part of our business strategy and operating methods, with regular review points. We will encourage customers, suppliers and end users to do the same.

Commitment to Continuous Improvement and Pollution Prevention.

Digiprint's management are committed to continuous improvements in environmental performance and the prevention of pollution.

Environmental regulations, laws and codes of practice will be regarded as setting the minimum standards of our environmental performance.

We endeavour to:

- Comply with and exceed all relevant regulatory requirements.
- Continually improve and monitor environmental performance.
- Continually improve and reduce environmental impacts.
- Incorporate environmental factors into business decisions.
- Increase employee awareness and training.

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Environmental Policy Statement.

Digiprint is committed to leading the print and signage industry in minimising the impact of its activities on the environment.

The key points of its strategy to achieve this are:

Minimise waste by evaluating operations and ensuring they are as efficient as possible.
Minimise toxic emissions through the selection and use of green printer technology.
Actively promote recycling both internally and amongst our customers and suppliers.
Source and promote a product and services range to minimise the environmental impact of both production and distribution.
Meet and exceed all the environmental legislation that relates to the Company.
Achieve Environmental Management System accreditation at our production hub.

As a company we are committed to constantly review and implement working procedures to: **Conserve raw materials, Reduce pollution, Save energy.**

As a company we ensure where possible:

Paper and card is of a recycled content or is FSC as standard.
We operate recycling of all paper waste through Grist Environmental.
We operate recycling of all card, cans and plastic waste through Grist Environmental.
Use green cleaning products.
All printers and computers carry the energy star symbol.
All screens are switched off at night.
All lights are switched off at night and have been converted to low energy LED.
All ink and toner cartridges and machine consumables are recycled.

We believe that businesses are responsible for achieving good environmental practice and operating in a sustainable manner. We are therefore committed to reducing our environmental impact and continually improving our environmental performance as an integral and fundamental part of our business strategy and operating methods.

It is our priority to encourage our customers, suppliers and all business associates to do the same. Not only is this sound commercial sense for all; it is also a matter of delivering on our duty of care towards future generations.



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Environmental Management.

We will implement our policies through a coordinated environmental management system.

With guidance, monitoring and evaluation from an accredited iso 14001 company.

Responsibility for products.

Digiprint considers the environmental impacts of its products at all stages of their life cycle - from design, to manufacturing, customer use, and finally disposal.

We will offer a recycling service for all our printed products in line with our materials suppliers policy.

Resource consumption.

Digiprint will seek to address its impact on the environment through the adoption of a sustainable procurement policy.

We will conserve resources through efficient use and careful planning.

Energy and Water use.

Digiprint will use environmentally safe and sustainable energy sources to meet our needs.

We will invest in improved energy efficiency of products we use and sell.

We will seek to reduce the amount of energy used as much as possible.

Lights and electrical equipment will be switched off when not in use.

All lighting to be converted to low energy LED tubes to reduce energy consumption by over 50%

Heating and cooling will be adjusted with energy consumption in mind. In Summer 2018 we disposed of the old equipment and installed brand new energy efficient A++ Inverter air conditioning. This investment saved 60% energy usage.

The energy consumption and efficiency of new machinery will be taken into account when purchasing.

We have a waterless printing policy

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Recycling.

Digiprint maintains that a primary part of its corporate environmental strategy is sustainable waste management and as such recognises its responsibilities to recycle materials wherever possible.

Mixed paper and cardboard will be either re-used internally or recycled.

We will reduce the volume of non-recyclable materials used in printing.

Toner and ink cartridges along with machine consumables will be recycled through the manufacturers schemes.

Any metals, plastics and other materials will be recycled internally or through council approved facilities.

Disposal of waste.

We will minimise all waste and we have eliminated hazardous waste.

whenever possible we will recycle materials.

We will dispose of all waste through safe and responsible methods.

Paper, Card and supplies.

Digiprint will minimise the use of paper in the office and not print emails unless necessary.

We have a policy of only sourcing FSC or PEFC sustainable and managed paper from ISO 14001 accredited paper merchants.

We will reduce the amount of packaging used in our process and reuse any packaging when possible.

We will seek to buy recycled papers and cards and offer this as an option to customers.

We will reuse and recycle all paper where possible.

We will work with our suppliers to ensure they recognise and reduce the environmental impact of their products and transportation.

Digiprint will not purchase products with a high carbon footprint from overseas transportation or products sourced from unsustainable forests or land clearance sites.

Supply chain.

We will work with our suppliers to ensure they recognise and reduce the environmental impact of their products.

We will evaluate if the need can be met in another more efficient way.

We will actively seek out new green technology and products.

We will evaluate the environmental impact of any new products we intend to purchase.

We will seek to buy more environmentally friendly and efficient products.

We will reuse and recycle everything that we are able to.

Transportation.

We will reduce the need to travel, restricting to necessity trips only.

We will promote the use of travel alternatives such as e-mail proofing or phone conferencing instead of visits.

We will use the 'green' vehicles and maintain them rigorously.

Targets and goals.

Digiprint will set environmental targets and goals designed to improve our environmental performance.

These targets will be evaluated regularly with the senior management.

Publications and web sites.

Digiprint have produced an in depth booklet that outlines our green commitment and technology used.

All company web sites are hosted by 1&1's green hosting facility.

Communication of policy.

Digiprint will ensure that the policy is available to all staff and customers and will publicise it in the form of:

- . newsletters
- . posters
- . internal mail
- . training sessions
- . team meetings



DIGIPRINT

Environmental Policy conclusions.

- ✓ Wholly support and comply with or exceed the requirements of current environmental legislation and codes of practice.
- ✓ Minimise our waste and then reuse or recycle as much of it as possible.
- ✓ Minimise energy and water usage in our buildings, vehicles and processes in order to conserve supplies, and minimise our consumption of natural resources, especially where they are non-renewable.
- ✓ Operate and maintain company vehicles with due regard to environmental issues as far as reasonably practical and encourage the use of alternative means of transport and car sharing as appropriate.
- ✓ Apply the principles of continuous improvement in respect of air, water, noise and light pollution from our premises and reduce any impacts from our operations on the environment and local community.
- ✓ As far as possible purchase products and services that do the least damage to the environment and encourage others to do the same.
- ✓ Assess the environmental impact of any new processes or products we intend to introduce in advance.
- ✓ Ensure that all employees understand our environmental policy and conform to the high standards it requires.
- ✓ Address complaints about any breach of our Environmental Policy promptly and to the satisfaction of all concerned.
- ✓ Update our Environmental Policy annually in consultation with staff, associates and customers.
- ✓ Reduce our lighting and heating/cooling energy usage by 50% with LED lighting and A++ inverter air conditioning units.

Signature Ben Gregory

Position in Company _DIRECTOR_

Date __27/07/2018__

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Environmental promise.

- ✓ Organically grown toner used in our copiers. Clean vegetable inks used on our presses.
- ✓ All our paper and card is FSC certified or 9 lives recycled paper range.
- ✓ No harmful solvent inks used in our signage our new latex inks have no volatile organic compounds (VOC's) at all.
- ✓ Our production facility and sales offices have the latest energy saving products and technology with low energy LED lighting.

Management review.

The managing director and financial director will meet bi-monthly to evaluate digiprint's environmental policy and commitment to change.

Along with an annual review and evaluation made by our nominated monitoring body and a consultation to discuss improvements and effectiveness.

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